

## Account Request Form

(4/2009)

FALSE OR INACCURATE INFORMATION PROVIDED ON THIS FORM IS A VIOLATION OF SECTION 499, TITLE 18, U.S. CODE

### Instructions on Next Page

*Please Type or Print Form*

and sign the Acceptable Use Statement

**URL** – This form (hardcopy):

<http://www.nas.nasa.gov/Users/Forms/accountrequestform.html>

Complete items 1–5, (PI completes item 6) and sign Pg. 2 of form, then forward to:

**Account Administration**

NASA Ames Research Center

Mail Stop 258-6

Moffett Field, CA 94035-1000

Or FAX to: (650) 604-1777

You will be notified of account installation by

NAS User Services, **(650) 604-4444, (800) 331-USER**

1a. Have you had a previous account?

If Yes, previous User Name: \_\_\_\_\_

If No, desired User Name: \_\_\_\_\_

1b. Requestor Information:

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

1c. Work Phone: \_\_\_\_\_

1d. Work Fax: \_\_\_\_\_

1e. Work E-mail address: (username@domain--do not use username@nas.nasa.gov)

1f. Question to confirm my identity:

(Don't use your mother's maiden name.)

Answer I will provide:

2. Project Number (GID): \_\_\_\_\_

1. U.S Citizen:

Yes

No

International visitors. Please see

<http://www.nas.nasa.gov/Users/Accounts/accounts.html> for additional forms.

4. Originating Secure Shell Host:

5. Principal Investigator (Print/Type):

Name: \_\_\_\_\_

6. Provide primary Computer Security Officer for your organization:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

#### Items 7-13 for NAS Use Only

7. Site Resource Manager: \_\_\_\_\_

8. Date: \_\_\_\_\_

9. Company Identification: \_\_\_\_\_

10. GID: \_\_\_\_\_

11. UID: \_\_\_\_\_

12. Entered By: \_\_\_\_\_

#### 13. Authorized Computers/Services: (NAS Use ONLY)

Columbia  
 RTJones  
 Schirra  
 Pleiades

Cray:

Opteron

General:

bruiser

bouncer

lou

RTF

Local Ames users only:

\_\_\_\_\_

### Instructions for Completing the Account Request Form

Requestor completes blocks 1–5, PI fills out item 6: All these items must be filled out or your account request form will not be processed.

Item 1a: Have you had a previous NAS account? If “Yes”, provide previous User Name.

Item 1b: List name and complete work mailing address

Item 1c-d: List work FAX and work phone number

Item 1e: List the work email address where you receive all of your electronic mail (i.e. hostname.domain name), avoid using username@nas.nasa.gov.

Item 1f: Select a question we can ask you to confirm your identity when it is necessary to provide you with your password at a location other than your listed telephone number. When we challenge you with the question, you must provide us with the answer you include in this block, in order to receive your default password at a location, other than your listed telephone number.

Item 2: List Project (GID) number. If unknown, contact the Principal Investigator (PI). If you are the PI, leave this field blank.

Item 3: Indicate whether or not you are a U.S. citizen. International visitors need to fill out additional forms as indicated.

Item 4: List the fully qualified hostname (hostname.domain name) for the Secure Shell system that will connect to the NAS host(s).

Item 5: Print name of Principal Investigator.

Item 6: Provide the Name and phone number of the Computer Security Officer at your organization.

Items 7–13: These items are for NAS use only. Please leave them blank.

Item 13: Authorized computer identified.

### Acceptable Use Statement for NAS Systems Division Computing Resources

The following document outlines guidelines for use of the computing systems, resources and facilities located at and/or operated by the NASA Advanced Supercomputing (NAS) Division at NASA Ames Research Center. The purpose of these guidelines is increase awareness of computer security issues and to ensure that all NAS users (scientific users, support personnel and management) use the NAS Systems Division computing systems, resources and facilities in a efficient, ethical and lawful manner.

NAS accounts are to be used only for the purpose for which they are authorized and are not to be used for non-NASA related activities. Unauthorized use of a NAS Division account/system is in violation of Section 799, Title 18, U.S. Code, and constitutes theft and is punishable by law. Therefore, unauthorized use of NAS Systems Division computing system(s), resources and facilities may constitute grounds for either civil or criminal prosecution.

In the text below, “users” refers to users of any NAS-supported, computing systems, resources and facilities.

Users are responsible for using the computing systems, resources and facilities in an efficient and effective manner. Account deactivation will result after 90 days of non-use and data will be deleted after 120 days unless the user/project contacts the Helpdesk to preserve their data.

The computing systems are unclassified systems. Therefore, classified information may not be processed, entered or stored. Information is considered “classified” if it is Top Secret, Secret and/or Confidential information that requires safeguarding in the interest of National Security.

The computing systems are for processing data in categories low or moderate. Data categorized as high is not to be processed, entered, or stored. See FIPS 199 (<http://csrc.nist.gov/publications/fips>) for an explanation of the data categories.

Users are responsible for protecting any information used and/or stored on/in their accounts. Consult the User Guide for guidelines on protecting your account and information using the standard system protection mechanisms.

Users are required to report any weaknesses in computer security, any incidents of possible misuse or violation of this agreement to the proper authorities by contacting NAS User Services or by sending electronic mail to [security@nas.nasa.gov](mailto:security@nas.nasa.gov).

Users shall not attempt to access any data or programs contained on systems for which they do not have authorization or explicit consent of the owner of the data/program, the NAS Computer Security Official (CSO).

Users shall not divulge access information (e.g., Dialup or Dialback modem phone numbers, or lists of user accounts)

Users shall not share their account(s) with anyone. This includes sharing the password to the account, providing access via an .rhost entry or other means of sharing.

Users shall not make copies of copyrighted software, except as permitted by law or by the owner of the copyright.

Users shall not make copies of system configuration files (e.g. */etc/passwd*) for unauthorized personal use or to provide to other people/users for unauthorized uses.

Users shall not purposely engage in activities to: harass other users; degrade the performance of systems; deprive an authorized user access to a resource; obtain extra resources, beyond those allocated; circumvent computer security measures or gain access to a system for which proper authorization has not been given.

Electronic communication facilities (such as Email or Netnews) are for authorized government use only. Fraudulent, harassing, obscene or sexually explicit messages and/or materials shall not be sent from, or stored on the systems.

Users shall not download, install or run security programs or utilities, which reveal weaknesses in the security of a system. For example, NAS users shall not run password cracking programs.

Inclusion of a login name different than your NAS login name in your *~/rhost* file requires a written request and approval from the NAS CSO. If a name different than your NAS login name is found in a *~/rhost* file without approval your account will be disabled.

Any noncompliance with these requirements will constitute a security violation and will be reported to the management of the user and the NAS CSO and will result in short-term or permanent loss of access to the computing systems. Serious violations may result in civil or criminal prosecution.

I certify that the information I have provided is correct and that this and any future accounts that I receive will only be used by me for authorized purposes. I also certify that I have **READ** and **WILL ABIDE BY** the Acceptable Use Statement for *NAS System Division Computing Resources*.

**Requestor's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

I approve of the Requestor having access to computing resources to work on the project named above, and I believe the Requestor has truthfully provided all information concerning their identity.

**Name of Principal Investigator (or NASA Mission Representative if Requestor is the PI):** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_